

Please complete this document in Adobe, [available here](#).

## 1. General information: names and your position \*

Your name:

Your email address:

Your phone number:

The child/young person's name:

Gender:  Male  Female  Other:

What is your relationship?

I am the child/young person's parent, guardian or carer

I work at the child/young person's school or college

I work at the local authority

Other:

## 2. About funding \*

Who will be funding the sessions?

You can make payment privately, through a personal budget or EOTAS package provided through the LA, via direct payments from the LA, or from other sources.

**Private.** Name if different from above:

**School or college.** Name if different from above:

**Local authority; personal budget.** Name of LA:

**Local authority; commissioned directly by the LA.** Name of LA:

**Other:**

Complete the below if funding is through the LA:

This is part of an EOTAS package

This is interim support

Further information or details:

## 3. About the child: diagnoses and needs \*

What are the diagnoses, or possible diagnoses and needs of the young person?

ASC (autism)

Anxiety

PDA

Dyslexia

ADHD

ADD

Working memory difficulties

Sensory and/or auditory processing needs

Dyscalculia

Speech and Language needs

SEMH/mental health needs

Challenging behaviour

Executive Functioning Skills/Study Skills

DCD (dyspraxia)

Social interaction and friendship skills

Cerebral Palsy (CP)

Complex and/or medical needs, including brain injuries

Other SEND, please detail below:

**4. About the child: age and school/college \***

How old is the young person? The young person is  years old

Does the young person attend school or college?

Yes, name of school or college:

What school year are they in? The young person is in year  at school.

No, the young person does not attend school or college. Please provide details and information below:

**5. About the child: needs, subjects and requirements \***

What are the young person's main areas of needs? What subjects or areas of special educational needs do they need support with? Tick all that apply. The young person needs support with:

- |  |   |
|--|---|
| <input type="checkbox"/> Primary Maths                               | <input type="checkbox"/> Developing confidence and self-esteem            |
| <input type="checkbox"/> Primary English/literacy                    | <input type="checkbox"/> Developing independence                          |
| <input type="checkbox"/> Secondary Maths (including GCSEs)           | <input type="checkbox"/> Functional Skills (English & Maths)              |
| <input type="checkbox"/> Secondary English (including GCSEs)         | <input type="checkbox"/> Homework Support                                 |
| <input type="checkbox"/> Secondary Science (including GCSEs)         | <input type="checkbox"/> Other or specific details. Please comment below: |
| <input type="checkbox"/> Engagement, trust and interest in learning  | <input type="text"/>  |
| <input type="checkbox"/> Study Skills & Executive Functioning Skills |   |
| <input type="checkbox"/> Social Communication & Language Skills      |   |
| <input type="checkbox"/> Community support and outside activities    |   |

**6. About the child: academic (attainment) level \***

What academic level is the young person working at? Please provide approximate level if unknown.

- Expected level
- Below expected level
- Above expected level
- Unsure, but likely below expected level as the young person has not attended school for 1+ years. Please comment below:

**7. About the child: hobbies and interests**

How can the tutor help to engage the student, to develop trust and a meaningful relationship? What are the hobbies and interests of the young person?

**8. About the sessions: start date \***

When would you ideally like to start sessions?

- As soon as possible
- On/in (mention month or date):
- When funding is approved, approximately:
- Other:

**9. About the sessions: delivery \***

Would you prefer online, in person, or either online or in person sessions for the right tutor?

- Online sessions
- In person sessions. Postcode for sessions:
- Either online or in person for the right tutor. Postcode for sessions if in person:
- Other:

**10. About the sessions: days and times \***

When would you ideally like the sessions? To help us match your child to the most suitable available tutor/s, please be as flexible as possible. Select all possibilities and all that apply:

- Daytime:  Monday  Tuesday  Wednesday  Thursday  Friday
  - Weekends:  Saturday  Sunday
  - After-school:  Monday  Tuesday  Wednesday  Thursday  Friday
  - Holidays:
  - Other:
- Add any further details or information here:

**11. About the sessions: hours \***

How many hours and/or sessions would you like per week? (Normally up to 25 hours per week for an EOTAS package)

**12. About the tutor: preferred skills, qualifications and experience**

Ideally what training, qualifications, skills, experience or other requirements should the specialist SEN teacher have?

**13. About the tutor: preference including budget \***

Please search for a tutor via the platform [here](#). Are there any particular tutors that you are interested in being introduced to?

- Yes, I am interested in being introduced to:
- Please introduce me to the tutors named above so that I can discuss my requirements directly. I confirm that SENSational Tutors Ltd can share my email address and this completed booking form with the tutor/s.
- Would you also like us to contact the other tutors on the platform on your behalf? We will send you the profiles of any available tutors  Yes  No
- I am interested in being introduced to the tutor/s named above but please do not introduce me at this stage. Please use the information on this booking form to contact the other tutors and send me links to profiles so that I can make a comparison.
- No, I don't have any preference. Please contact all tutors on my behalf and send me the profiles of any available tutors.

**Do you have a budget in mind?** Note: all specialist SEN tutors are self-employed and therefore set their own rate per hour. This is generally between £100 to £150 per hour.

- No, I am looking for the best match for the child/young person
- Yes, my budget is £  per hour

#### 14. Health, Safety and Safeguarding \*

**Are there any health and safety concerns or issues at the location where the tutoring will take place, and if so, what steps have you put in place to control or remove these risks? \***

- Not applicable, there are no health and safety concerns or issues
- Mention any health and safety concerns or issues here:

**Are there any behavioural/communication needs or triggers that the tutor should be aware of?\***

- Not applicable, there are no behavioural/communication needs or triggers
- Mention any behavioural/communication needs or triggers here:

**Who would you like to nominate as the responsible adult? This person will also deliver first-aid to the child, if necessary.\***

- Myself
- Other. Name of person that the tutor should contact:  Relationship:
- Phone number:  Email address:

**If the sessions are taking place outside the home, e.g. in a library, who should the tutor initially contact in case of emergency?\*** You are also nominating this person to deliver first-aid to the child, if necessary.

- Not applicable, the sessions will take place in a home environment

Name of person that the tutor should contact:  Relationship:

Phone number:  Email address:

**Are there any other areas regarding safety and wellbeing of the tutors or young person that are not covered above?**

- No, I have mentioned all health and safety considerations above
- Yes, I would like to mention that...

#### 15. Total costs and split-payments \*

**All tutors are self-employed and therefore set their own rates per hour. The total cost is mentioned on the individual tutor's profile on the [platform](#). Total cost includes our agency fee and in most cases will also include travel expenses, travel time, resources, feedback time, report writing and assessments. Please discuss all costs directly with the tutor.**

**We operate a transparent split payment process. After an initial session, once a month you will receive one invoice from your tutor (70% of total cost) and one invoice from SENSational Tutors (25% plus VAT = 30%).**

- Thank you, I understand\*

**16. Agreement to share this booking form \***

Yes, I agree that SENSational Tutors Ltd can share this completed booking form with any tutors that I wish to be introduced to. This includes all contact information and information about the child/young person.\*

**17. Any other details or information that will help us with the matching process:**

**18. Finally, please complete the below: \***

How did you hear about us? \*

If you found us via an online search platform e.g. Google search, what did you search for?\*

Date\*:

Thank you for completing this form.  
Please send the form to: [bookings@sensationaltutors.co.uk](mailto:bookings@sensationaltutors.co.uk)  
Attention of: Joanna Gibbs (founder & director)

SENSational Tutors Ltd.  
Company registration number: 10749192  
VAT registration number: 333 4420 34