



**SENSational Tutor Ltd.'s
SENSationally Fun Summer Camp
Application and Booking Form**

**Tuesday 29th August – Friday 31st August 2018
Paddington Recreation Ground
9am-2pm**

**SECTION 1
GENERAL INFORMATION**

Overview of the SENSationally Fun Summer Camp:

SENSational Tutors Ltd. are delighted to provide approximately 20 children in Westminster, ages 5-11, with a FREE place at our SENSationally Fun Summer Camp. The places are made possible through funding provided from Westminster City Council and through application only.

Background:

Summer Learning Loss is a well-researched concept and studies show that, on average, children can lose up to 30% or 2 months of their academic skills over the summer break. Many parents sign their children up to one of the excellent summer activity camps that are available, but these do not help to address social and academic loss experienced during the summer holidays.

How can SENSational Tutors Ltd. help? SENSational Tutors Ltd. offer bespoke play-based, creative and active 1:1 or 2:1 booster sessions and travelling tutors who act as a bridge to prepare for the return to school. Now, with funding from Westminster City Council, we are thrilled to also be able to offer this service on a small-group basis to Westminster children!

What do the experts say?

Summer holidays are one of the key areas to focus on for parents, and it is time to address this problem before the consequences become worse. The more the summer slide is addressed by the government, schools and parents, the stronger a future our children will have." Dr. James Lane (Director of Education for Pora Ora)

"While it can seem a little daunting at first, it's very important for parents to actively encourage their children to keep learning to avoid the negative impact [the summer holidays] can have on their return to school in September." Charlotte Gater (Head of Curriculum at Explore Learning)



About the camp:

SENSational Tutors Ltd. Summer Camp will provide an inclusive, welcoming and enriching environment to gently transition children aged 5-11 back into the expectations of school life. Run by qualified teachers and learning and behaviour specialists, the camp offers a minimum ratio of 1 teacher for every 3 children.

This means that children will receive targeted support to improve academic ability (especially English and Maths) and develop social skills through social play, creative projects and physical activities.

With a changing daily schedule (see additional information section) and with no Ipads in sight, you will know that, through enjoyment, exploration and fun, that your child is developing confidence and a real connection with new friends, whilst also evolving a creative and forward-thinking mind that will help them unlock their potential.

Selection process and eligibility criteria:

Applications are welcomed from parents of all children aged 5-11 who believe that their child requires extra nurturing and a gentle push before the start of the new school year. Special acknowledgement and provisions will be made for children with a diagnosis of, or suspected, specific and additional needs/ Learning Disabilities including autism, dyslexia, ADD/ ADHD, global developmental delay and Down's Syndrome.

Final decisions are at the discretion of Joanna Gibbs (director, SENSational Tutors Ltd.) and under the terms of SENSational Tutors Ltd. in collaboration with Westminster City Council.

Please note that supporting evidence and documentation will be carefully checked.

Personal details:

Child information

First name Gender: M F

School year Age (as of May 1, 2018)

Post code

Parent/Guardian - Contact Information

Parent/Guardian #1

First name Last

Post code

Mobile phone



E-mail address

Parent/Guardian #2

First name Last

Post code

Mobile phone

E-mail address

Language/s spoken at home:

Parents' primary language:

Child's primary language:

Name of carer/ nanny (if applicable):

Contact details:

Emergency Contact Information – Alternate Pickup/Release

Emergency Contact #1

First Name	Last Name	
Home/ mobile Phone		Work Phone
Email		Relation to child

Emergency Contact #2

First Name	Last Name	
Home/ mobile Phone		Work Phone
Email		Relation to child

Please list those people including in addition to parents/guardians who are permitted to pick up your child:

1: 2: 3:



**SECTION 2
ABOUT YOUR CHILD:**

The SENSational Tutors Ltd. camp aims to ignite a love of learning, confidence and self-belief in all areas of a child's life. To enable us to provide this, we will match your child to the member/s of staff who will be best able to support their needs.

Please complete the section below in as much detail as possible. All information is kept confidential, in accordance with the recent GDPR legislation and our privacy policy (see below). Please forward any further information or supporting evidence to Joanna on director@sensationaltutor.co.uk

Describe your child's interests/ hobbies

Learning needs:

1. Does your child have additional needs or diagnosis? If yes, please specify: (be specific, e.g. autism, global developmental delay, cerebral palsy, down syndrome):

Is there an accompanying cognitive delay? Yes No

Level of delay: Mild Moderate Severe Profound

Does your child have a suspected cognitive disability and undergoing further tests/ assessments? If yes, please specify:

Does your child receive 1:1 support at school? Please detail:

Does your child attend small-group sessions at school? Please detail:

Any further information:



Areas in Maths that require further support:

Areas in English (reading and writing) that require further support:

2. List any secondary disabilities:

Physical needs:

List equipment or appliances used by the applicant (e.g. electric wheelchair, crutches):

Speech and Language:

1. Does your child understand what is said to him/her?

Yes Often Sometimes Rarely No

Please provide further detail:

2. Is your child able to express his/her needs?

Yes Often Sometimes Rarely No

Please provide further detail:



Behaviour:

1. Has your child ever had a consistent behaviour problem?

Yes Often Sometimes Rarely No

Please describe and explain the best techniques for handling behavioural problems:

2. Does your child get along well with others?

Yes Often Sometimes Rarely No

Please describe any problems and remedies that work:

Toileting:

1. Is the applicant completely toilet trained? Yes No

Please email director@sensationaltutors.co.uk to provide supplementary information about your child may be beneficial in their application (e.g. school reports, EHC plans, speech therapy reports, educational psychologist report etc.)

**SECTION 3
MEDICAL INFORMATION:**

Doctor/ GP name:

Address

Phone

Hospital Preference

Please list any other medical problems, including any requiring maintenance medication (i.e. Diabetic, Asthma, Seizures).

<u>Medical Problem</u>	<u>Required treatment</u>	<u>Should a paramedic be called?</u>	
		Yes	No
		Yes	No
		Yes	No

Is your child presently being treated for an injury or sickness, or taking any form of medication for any reason?

Yes No If yes, please detail further:



Is your child allergic to any type of food or medication?

Yes No If yes, please detail further:

Does your child require a special diet?

Yes No If yes, please detail further:

The purpose of the above listed information is to ensure that medical personnel have details of any medical problem which may interfere with or alter treatment.

In case of medical emergency contact:

	Name	Phone number	Relationship to Child
Contact #1			
Contact #2			
Contact #3			

I understand that I will be notified in the case of a medical emergency involving my child. In the event that I cannot be reached, I authorise the calling of a doctor and the providing of necessary medical services in the event my child is injured or becomes ill.

Parent's/Guardian's Initials

In case of an emergency, and if a family physician cannot be reached, I hereby authorise my child to be treated by Certified Emergency Personnel (i.e. EMT, First Responder, and/or Physician).

Parent's/Guardian's Initials

I understand that SENSational Tutors Ltd. will not be responsible for the medical expenses incurred, but that such expenses will be my responsibility as parent/guardian.

Parent's/Guardian's Initials



**SECTION 4
SCHOOL CONTACT:**

To achieve the best outcome at the summer camp for you and your child and in the best interest of our staff, we require permission to contact your child's school. This allows us to obtain a full background and understanding of his/her level of development and behaviour within a learning environment. This contact may also include passing on any relevant information of *external agencies who may be involved with your child's special need/s, development and your family where appropriate.

*'External Agencies' could include CAMHS (mental health), counsellors, social workers and occupation health as well as others.

Name and address of School:

Name of Class Teacher/ SENCo:

Contact phone number:

I give permission for SENSational Tutors Ltd. to make contact with my child's school to obtain information on my child's current education programme and development.

Parent's/Guardian's Initials

**SECTION 5
TERMS OF AGREEMENT:**

All applications will be carefully reviewed by the SENSational Tutors Ltd. team. To ensure that we can accommodate your child, we may require further information. By signing this form you agree to being contacted by phone and/or email and to register as a parent on the website: www.sensationaltutors.co.uk. We will contact you via phone/email a maximum of three times. If contact is not made we will assume that you are no longer interested in your child having a place and will release the place. All records of attempted communication will be recorded.

SENSational Tutors Ltd. review every application very carefully in accordance with the eligibility criteria. Should you wish to add any further evidence to support your application, this should be done before the application closing date.

If your child is not accepted into the camp please understand that SENSational Tutors Ltd. have found this a very difficult



decision. Provision is still available, should you wish, in the form of booster sessions, 1:1 tuition, or other input (fees vary). See: www.sensationaltutors.co.uk or call Joanna on 07497 139794 to discuss these options further.

Communication with/ from SENSational Tutors Ltd.:

By signing this form you agree to be one of the first people to find out about free activities, events, advice and support and other events that may help you and your child. You will receive this information via email, newsletter, or WhatsApp when SENSational Tutors Ltd. consider it appropriate. We would be delighted if you could also share any relevant information to any of your friends or family who would also like the opportunity to unlock their child's potential.

Photo Release:

SENSational Tutors Ltd. use photography, video and media to promote our work onto Facebook, Twitter, Instagram brochures, flyers, our website; sensationaltutors.co.uk and other means of advertising. All photography, videos and other media collected of your child will be stored securely, no names will be used. By signing this form you are giving consent for your child to be photographed/ videoed and for media be used on social media and for advertising purposes.

Parent's/Guardian's Initials

Privacy Policy:

SENSational Tutors Ltd. follow a very strict privacy policy and the company is compliant with the recent GDPR policies.

See further information here: www.sensationaltutors.co.uk

By signing this form you have read this.

Parent's/Guardian's Initials

Prohibition of other Arrangements:

I agree not to render any direct payments to tutors at the SENSational Tutors Ltd. summer camp and not to approach any of the staff to ask for support in any capacity including educational, social, emotional, or behavioural outside of the Summer Camp, unless arranged and organised through SENSational Tutors Ltd..

Parent's/Guardian's initials

Lost or damaged personal property:

SENSational Tutors Ltd. and its co-organisers are not responsible for lost or damaged personal property.

Refund policy

All scheduled events may be subject to change. I understand that no fees will be refunded or transferred unless a child is unable to participate due to an accident or illness per physician orders.

Behaviour Management/Discipline Policy:

SENSational Tutors Ltd. staff aim to create a fun and safe environment for participants on the camp. Praise, positive



reinforcement and interventions provided by our behavioural specialists are used as effective methods of behaviour management. Children who do not respond to these methods or who are destructive to others or to property will be dealt with in a professional, positive, and timely manner to correct the behaviour.

The following behaviour management procedures will be followed:

1. In the event a child exhibits behaviour on a repeated basis which cannot be corrected by the SENSational Tutors Ltd. staff with a verbal warning or other form of behaviour modification, a first incident report will be written to document and correct behaviour. A copy of the report will be given to the parent/guardian the same day as the incident.

2. If the behaviour is repeated or new behaviour problems occur with the same child a second incident report will be completed. This will follow the same process as the first, however, a one or two day suspension could accompany this report, and no refund (if applicable) will be provided for suspended days. A copy of the report will be given to the parent/guardian the same day as the second incident.

3. A third incident report will be completed using the same process as the first two. The SENSational Tutors Ltd. staff will write this report. Staff will provide this report to the parent/guardian. Incident reports will be discussed privately with a parent/guardian and Joanna Gibbs (director of SENSational Tutors Ltd.). Dismissal from a program can occur at this time.

4. NOTE: Immediate dismissal from the program can occur at any time given severe circumstances. Refunds (if applicable) for missed days due to a discipline dismissal will not be granted.

All incident reports will be discussed privately with parents/guardians and a copy of each report will be kept on file.

Costs:

Thanks to Westminster City Council we are able to provide free spaces for approximately 20 children in Westminster.

By signing this form you agree that all information is correct, and that you agree, acknowledge and adhere to all points detailed. Please notify us, in writing, if you do not agree to any of the conditions above.

Signature of Parent / Guardian:

Date:

Please complete, sign and return this form via email to:

Joanna Gibbs, director@sensationaltutors.co.uk



Sources:

For more information about the benefits of limiting summer social and learning loss, please click on the links below:

<http://www.bbc.co.uk/news/education-23465178> http://www.huffingtonpost.co.uk/entry/summer-learning-loss-uk-education_uk_578f65dbe4b011978b13296f http://www.huffingtonpost.co.uk/dr-james-lane/summer-holidays-learning_b_1667908.html <http://education.jhu.edu/PD/newhorizons/Journals/spring2010/why-summer-learning/index.html>

For more information about the opportunities that private tutoring can provide, please click on the link below:
<https://www.sensationaltutors.co.uk/>

For more information about my story and my passion for education, please click on the link below:
<https://www.sensationaltutors.co.uk/our-story>